

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 12 JUNE 2018

Title of Report	RENEWAL OF MICROSOFT ENTERPRISE SOFTWARE LICENCE AGREEMENT
Key Decision	Financial – Yes Community - No
Contacts	Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Strategic Director of Housing and Customer Services 01530 454819 glyn.jones@nwleicestershire.gov.uk ICT Manager 01530 454716 sam.outama@nwleicestershire.gov.uk
Purpose of Report	Provide Members with details of the renewal of the Microsoft Enterprise Software Licence agreement as the budget exceeds £250,000 over the life of the agreement.
Reason for Decision	<ol style="list-style-type: none">1. To ensure Members are aware of the renewal cost of the Microsoft Enterprise Software Licence Agreement.2. The renewal costs takes the contract value above the £250,000 threshold which requires Cabinet approval.3. To authorise the renewal of Microsoft Software Licences Agreement, to ensure the authority stays appropriately licenced and meets its Microsoft software licencing obligations.
Council Priorities	Value for Money Spend Our Money Wisely
Implications:	
Financial/Staff	As detailed in the report
Link to relevant CAT	No direct link

Risk Management	Fine or prosecution, if the Microsoft Enterprise Software Licence Agreement is not renewed. Council would not be entitled to use any Microsoft software, which would prevent the business from functioning.
Equalities Impact Screening	N/A
Human Rights	N/A
Transformational Government	N/A
Comments of Head of Paid Service	The report is satisfactory
Comments of Section 151 Officer	The report is satisfactory
Comments of Monitoring Officer	The report is satisfactory
Consultees	None
Background Papers	Report to Cabinet, 14 November 2017
Recommendations	THAT CABINET DELEGATES AUTHORITY TO THE DIRECTOR OF HOUSING IN CONSULTATION WITH THE CORPORATE PORTFOLIO HOLDER TO PROCURE A 3 YEAR MICROSOFT ENTERPRISE LICENCING AGREEMENT TO FULLFILL ITS LICENCING OBLIGATIONS, AT THE END OF THE CURRENT TERM.

1.0 BACKGROUND

- 1.1 The authority currently has a three year Microsoft Licence Software Agreement with supplier (ANS). The licence agreement covers the use of all Microsoft applications across the authority and appropriately licences all users for the use of Microsoft applications suite. The current terms comes to an end on the 31 July 2018 and a new agreement needs to be set up for a further 3 years so that the Council is legally licenced for the use Microsoft Software across the authority.

2.0 CONTRACTING AND FINANCIAL IMPLICATIONS

- 2.1 The cost of the current Microsoft Enterprise Licence Agreement over 3 years was £280,000. The cost of the new agreement is approximately £267,000 over the next 3 years which has been budgeted for in the ICT revenue budget for 2018-2019. This legally licences the authority for it's use of all Microsoft applications across the authority.

3.0 PROCUREMENT ROUTE

- 3.1 The contract will be awarded using a framework contract, which will be the Crown Commercial Services (CCS) framework RM3733 Technology Products 2. This procurement route adheres to the requirements of the Constitution (paragraph 2.6 of the Contract Procedures Rules). The council will be undertaking a further competition between all suppliers on the framework so it can demonstrate achieving value for money, and the best possible result for the council..

4.0 CONTRACT AWARD

- 4.1 In order to procure the contract in relation to the Microsoft Software Enterprise Licencing, Cabinet is requested to delegate authority to the Strategic Director of Housing and Customer Services in consultation with the Corporate Portfolio Holder.